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To: [Stotlar, Jackson](#); [Lindsey, Treva B.](#)
Cc: [Wilson, Luke](#); [Vankeerbergen, Bernadette](#)
Subject: WGSS 1110, 2215, 2367.02, 2317, and 2327
Date: Tuesday, February 16, 2021 1:35:00 PM
Attachments: [image001.png](#)
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Good afternoon,

On Monday, February 8th, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed proposals to offer distance learning versions of WGSS 1110, 2215, 2367.02, 2317, and 2327.

WGSS 1110, 2317 and 2327 were approved with recommendations and comments. WGSS 2215 was approved with one contingency and recommendations. WGSS 2367.02 was not voted on as the Panel would like some points addressed. For your convenience, I am cutting/pasting the feedback underneath my email as well attaching it as a separate Word document.

I will return WGSS 2215 and 2367.02 to the department queue via curriculum.osu.edu in order to address the Panel's requests while WGSS 1110, 2317 and 2327 will continue through the approval process.

Should you have any questions about the feedback of the Panel, please feel free to contact Luke Wilson (faculty Chair of the A&H2 Panel; cc'd on this e-mail), or me.

Best,

Michael



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Pronouns: he/him/his

WGSS 1110 (existing course with GE Cultures and Ideas, GE Social Science – Individuals and Groups & GE Diversity – Social Diversity in the U.S.; request for 100% DL)

- The Panel recommends removing boilerplate language from the template that do not appear to apply to the course, such as on page 7 under Policies for this online course where a final exam is discussed.
- On page 9 of the syllabus, Kellie Brennan is mentioned as the Title IX Coordinator. The Panel recommends removing her name and updating the

language to the most up-to-date language found on the ASC Curriculum and Assessment Services website at <https://asccas.osu.edu/curriculum/syllabus-elements> .

- The Panel recommends adding where the textbook, discussed on pages 3 and 4, can be purchased by students.
- The Panel recommends adding a table of contents to the course schedule (found on pages 9-13) that gives further explanation and clarity to how assignments fit into the overarching course calendar.
- The three “Reading Responses” assignments found on page 5 do not appear anywhere else within the syllabus. The Panel recommends adding them to the schedule (found on pages 9-13) for further clarity.
- On the course change form submitted on curriculum.osu.edu, this course was not selected as being offered for distance learning, but the course change request is for 100% DL. The Panel recommends changing this to reflect the request for distance learning.

WGSS 2215 (existing course with GE Literature; request for 100% DL)

- On page 11, within the course schedule, there is a mention of a midterm being due. The Panel did not see a mention of a midterm elsewhere in the syllabus and therefore would like to see this clarified.
- The Panel suggests adding trigger warnings for individual readings/viewings as needed.
- The Panel recommends removing boilerplate language from the template that do not appear to apply to the course, such as on page 7 under Policies for this online course where a final exam is discussed.
- On page 9 of the syllabus, Kellie Brennan is mentioned as the Title IX Coordinator. The Panel recommends removing her name and updating the language to the most up-to-date language found on the ASC Curriculum and Assessment Services website at <https://asccas.osu.edu/curriculum/syllabus-elements> .
- The Panel recommends adding where the textbook, discussed on page 3, can be purchased by students.
- The Panel recommends adding a table of contents to the course schedule (found on pages 9-12) that gives further explanation and clarity to how assignments fit into the overarching course calendar.
- The three “Reading Responses” assignments found on page 5 do not appear anywhere else within the syllabus. The Panel recommends adding them to the schedule (found on pages 9-13) for further clarity.
- On the course change form submitted on curriculum.osu.edu, this course was not selected as being offered for distance learning, but the course change request is for 100% DL. The Panel recommends changing this to reflect the request for distance learning.

WGSS 2367.02 (existing course with Writing and Communication – Level 2, GE Literature & Diversity – Social Diversity in the U.S.; request for 100% DL)

- The Panel feels as if the course assignments and grading (as found on pages 6-8) is not clear and can cause confusion to students. They would like to see further clarification around how assignments will be graded. For example, on page 6, it mentions that discussions are worth 45 points but on page 7, it is not mentioned how much each individual discussion will be worth. They also would like to see the topics of these weekly discussions.
- On page 8 of the syllabus, the final revised essay is said to be worth 55 points, yet in the grading table on page 6 the essay is listed as being worth 50 points. The Panel recommends changing this typo.
- For the extra credit assignment found on page 8, it is not mentioned how many points a student can earn. The Panel recommends including that information within the syllabus.

- The Panel suggests adding page numbers to the course readings.

WGSS 2317 (existing course with GE VPA; request for 100% DL + change wording of title)

- The Panel would like to mention how well-crafted and nicely organized this syllabus appears to be.
- The Panel would like to suggest adding the course readings to the syllabus so students can fully understand the workload of the course upfront.
- On the course change form submitted on curriculum.osu.edu, this course was not selected as being offered for distance learning, but the course change request is for 100% DL. The Panel recommends changing this to reflect the request for distance learning.

WGSS 2327 (existing course with GE Cultures and Ideas; request for 100% DL + change wording of title)

- The Panel would like to mention how well-crafted and nicely organized this syllabus appears to be.
- The Panel suggests adding page numbers to the course readings on the course schedule, found on pages 11-13.
- On the course change form submitted on curriculum.osu.edu, this course was not selected as being offered for distance learning, but the course change request is for 100% DL. The Panel recommends changing this to reflect the request for distance learning.